

Village of Kinderhook
Historic Preservation Commission
Regular Meeting - October 19, 2023
In-Person Meeting - Village Hall

Present: Tim Husband - Chair, Ken Neilson - Vice Chair, Randal Dawkins, Sean Sawyer, Elizabeth Martin, Lisa Weilbacker - Alternate Member

Absent: -

Others Present: Quinn Murphy - Village Liaison, Trevor Bean - Code Enforcement Officer, Renee Shur - Village Economic Development Director, Ty McCormick

Workshop: **6 Chatham St/Van Buren Hall - Windows/Renee Shur**

Renee Shur discussed the offering of grants through the Partners for Climate Action Hudson Valley in amounts from \$5,000 to \$100,000 in their Carbon Decarbonization Grant Program, non-matching and with upfront payouts. The deadline for the application is November 21, 2023 with award announcements in February 2024.

The application proposal involves replacement of existing windows in Van Buren Hall with energy-efficient, triple-paned windows that meet the NYS 2023 stretch code. This window-replacement project will supplement and enhance the energy-related proposals for the Van Buren Hall renovation contained in the NY Forward grant application, per R. Shur.

Last week, Q. Murphy and R. Shur met on site with a representative from Pella Windows & Doors in order to obtain price quotes, which the village has now received.

R. Shur requested the HPC's input in regard to two options.

1. Double Pane vs Triple Pane:

R. Shur discussed the reduction of road noise with triple pane, efficiency, challenges of maintenance due to the proximity of power lines, and the need for review of profiles/dividers at a later date.

The Commission suggested the possibility of using interior inserts to reduce noise, believed the current windows are currently double pane, the windows appear to be good shape since they were replaced 21 years ago, the concern of the central window and its details that perhaps could be replaced/replicated and storms for remaining windows could be used leaving potential funds for other areas of need in Van Buren Hall.

2. Interior/Exterior Wood vs Interior Wood/Exterior Aluminum:
The Commission suggested all wood would be better than aluminum. Existing windows believed to be wood interiors and unsure of exterior. A number of companies along with a website (info to be forwarded to R. Shur) were suggested aside from the information she had received from Pella. Emily Majer who repaired windows at the Vanderpoel House/ House of History was also suggested for her fine work in their window restoration project.
R. Shur to obtain more detailed information from the DPW of their exterior condition for the Commission. E. Martin to forward R. Shur additional information and refurbishing vs replacement should be considered.

T. Husband brought the Regular Meeting to order at 7:22 pm.

Minutes: Motion made to approve the Regular Meeting Minutes of September 21, 2023 pending review by Village Attorney.
Moved: E. Martin; Second: R. Dawkins. Motion carried.

Funds Remaining: \$1,968.03

Correspondence: Received email from Deputy Village Clerk, Kristy Silvia, regarding the Kinderhook Village Bulletin, due date for submitting information to her for posting in the bulletin is November 17, 2023. E. Martin and Q. Murphy agreed to work together to plan an information evening in regard to all Village Boards & Commissions, allowing an opportunity for residents to meet board members and to understand roles, processes/procedures, and a question & answer period.

Received email from Village Clerk, Nichole Heeder, providing information for employees & volunteers to complete mandatory training on Harassment & Discrimination. The email has been forwarded to the Commission members and alternate member.

Old Business: **CLG Grant Update** - E. Martin reported that she and S. Sawyer will set-up a date/time to discuss the next steps for the grant. E. Martin did reach out to Frances Stern, Historic Site Restoration Coordinator, Incentives & Planning Unit, Division for Historic Preservation to discuss the grant award and the portal where it is currently housed. E. Martin to reach out to N. Heeder regarding its access and the fully executed document request.

New Business: **10 Broad St/Sign/Mindy Kay Bricker**
Application received for a sign, however, applicant is using existing and previously HPC approved sign and since the size and location are not being changed, applicant does not need to come before the HPC for re-approval.

J. Bujanow to return \$10 application fee that was received.

5 Broad St/Fence/Jill Filipovic & Ty McCormick

Applicant, Ty McCormick, presented his application along with photos to the Commission regarding an installed 8 ft high cedar tongue and groove fence with cedar posts, running 112 feet along the resident's property line at 5 Broad St and the commercial property, Broad Street Bagel, at 1 Broad St. Resident states the installed fence is identical to an existing fence running on the property line between the residences at 5 Broad St and 7 Broad St. Fence application did not come before the HPC for approval prior to its installation. T. McCormick stated the Code Enforcement Officer did come by to look at it and said it was up to code but there was a procedural issue, which applicant is now addressing.

K. Neilson reviewed the fence code and discussed the height of the fence with the Code Enforcement Officer prior to tonight's meeting. Per code, 6 ft high fence is required on the commercial property side abutting residential property and a maximum fence height of 6 ft is allowed in all residential areas. Since the fence is on the resident's side of the property, 6 ft high is maximum without Zoning Board approval. To install an 8 ft high fence, applicant would need to seek Zoning Board approval prior to HPC approval as did the resident at 7 Broad St that also installed an 8 ft fence with Zoning and HPC approval.

Since the resident's 8 ft fence has been installed, the HPC requested applicant receive approval from the Zoning Board prior to the HPC issuing a Certificate of Appropriateness. The application process and approval order for the 8 ft fence was explained to the resident. Since the resident needs to submit his application to the Zoning Board, it was requested that the Code Enforcement Officer inform the HPC once the Zoning Board approves and a COA would then be issued by the HPC.

T. Bean, CEO, stated he has talked with the Zoning Board and they are aware of the 8 ft fence, he suggested homeowner file for the variance if applicant wants to keep the 8 ft fence, he does not anticipate there will be an issue. Applicant confirmed he now knows what he needs to do.

Motion made to grant a Certificate of Appropriateness once the Zoning Board reviews and approves the installed 8 ft fence meeting criteria in Chapter 75-7B (2 & 3) and 75-7C (1 & 3).

Motion: E. Martin; Second: S. Sawyer. Motion carried.

\$10 Application Fee received.

Procedures: -

Other: S. Sawyer questioned if the installed heat pump at the front corner of the house at 21 Albany Ave had come before the HPC for approval. To-date, it has not come before the HPC. An application for a fence at that location was approved, however, not the heat pump. T. Bean, CEO, stated homeowner was going to screen the heat pump with the approved fence which would also screen the neighbors propane tanks. Owner has not yet installed the fence to screen the heat pump. Homeowner stated to the CEO that there was a miscommunication and that the HPC said it could be screened with vegetation. HPC does not approve vegetation as screening. The Commission is concerned that the location of the heat pump appears to be higher than the approved 6 ft fence. T. Husband stressed the importance of applications to come before the HPC for approval and noted this is the third instance an application has not been received and work has been performed that should have been approved by the HPC first. Temporary repair work for emergency situations is acceptable, but, followed by an HPC application for permanent replacement approval is necessary. T. Husband requested the CEO issue a stop work order since there is a process and every homeowner in the Historic District is obligated to follow that process. The CEO requested clarification that each homeowner who installs a heat pump must come before the HPC for approval which is different from what the CEO and Mayor discussed. The Commission reiterated the need for all heat pumps/mini splits in the Historic District visible from a public way are required to come before the HPC.

Next meeting scheduled for November 16, 2023.

Motion to adjourn meeting at 8:01 pm.

Motion: S. Sawyer; Second: E. Martin. Motion carried.



Jacqueline Bujanow, Secretary
Historic Preservation Commission